

**Seddon**

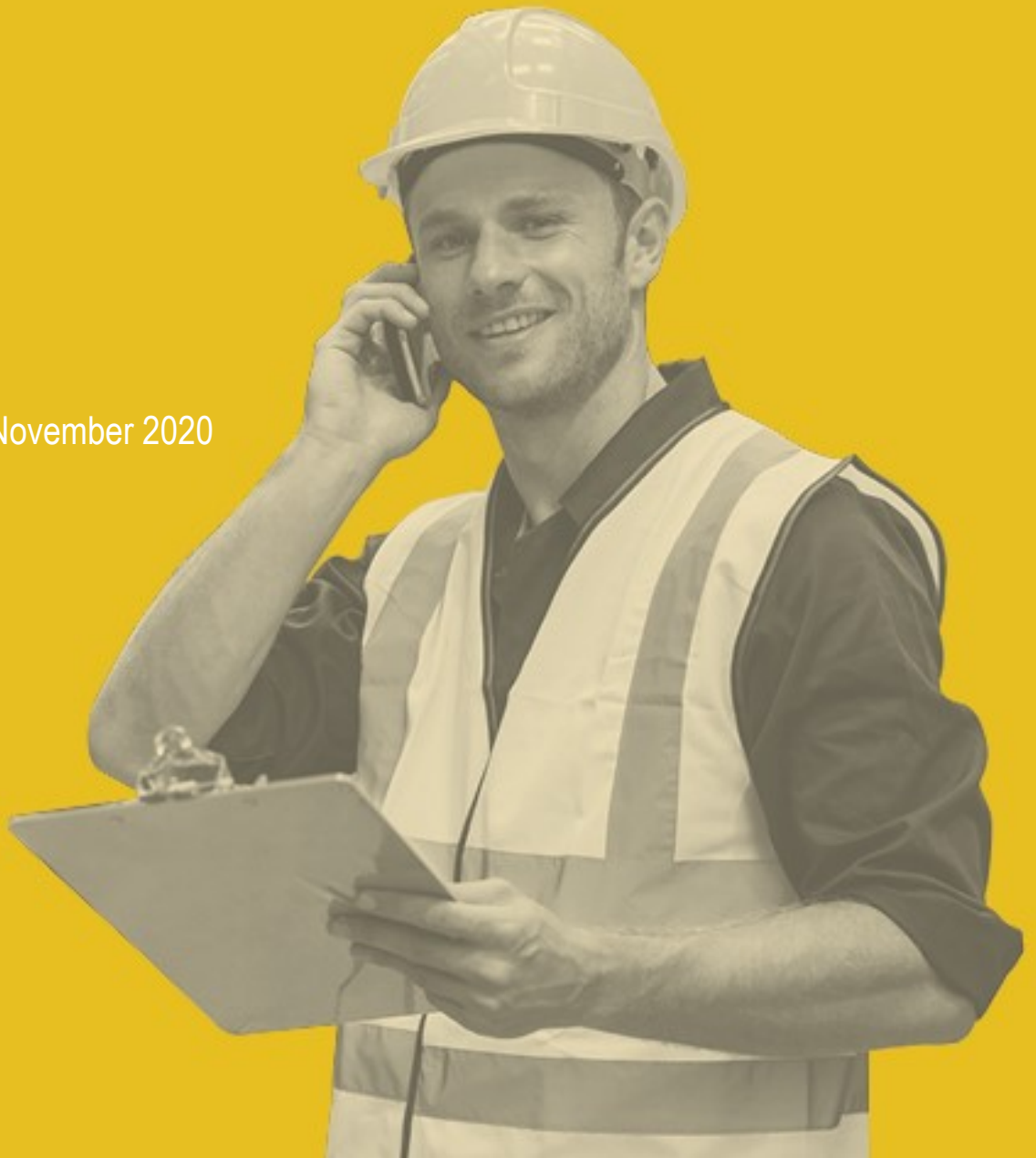
*Site*

*Manager*

**MIDLANDS**

**Closing Date: 6th November 2020**

**Quote: SM/HMP**



# People Matters



25 DAYS  
HOLIDAY



PROFESSIONAL  
DEVELOPMENT



OCCUPATIONAL  
HEALTH



LIFE  
ASSURANCE



PENSION  
SCHEME



EYE CARE  
VOUCHERS



SEDDY  
SAVINGS



PRIVATE  
HEALTHCARE

## | SITE MANAGER

To manage and have overall responsibility for all on-site construction activities, reporting on a regular and routine basis to the Contracts Manager, ensuring all works are carried out safely, to programme, within budget and in accordance with all design standards, specifications and company procedures. Manage activities on site, ensuring that the highest standards of Health and Safety are maintained at all times.

### What you'll do

- Supervise and effectively manage all contractors and labour forces on site to consistently deliver value to the highest standard of workmanship
- Manage all staff to ensure they carry out their responsibilities to the required standards and appropriate resources, plant and material are available
- Ensure all works are carried out in accordance with the company's policies and procedures
- Proactively motivate and develop the workforce
- Ensure all relevant paperwork is completed and returned in a timely manner
- Ensure all works are carried out and monitored in accordance with the company safety policy and procedures and in accordance with current legislations, regulations and environmental standards
- Input to improving H&S management practices

### Have you got what it takes?

- Use of Microsoft suite of Office programmes; inc. Excel, Word, Outlook and Project.
- The ability to read and accurately interpret programmes, drawings and technical specifications.
- Understanding and appropriately sharing build programmes.
- Managing the supply chain, direct employees and consultants.
- Proactively liaising with customers and the supply chain.
- Minimum relevant level 4 qualification (HNC/NVQ4 etc) or equivalent.
- High Rise Cladding and Steel frame experience is essential.

## | APPLY NOW

**Location:** Midlands

**How to apply:** Please email CV to [careers@seddon.co.uk](mailto:careers@seddon.co.uk) - quoting job reference - SM/HMP

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